

# Lunch Tickets Committee Chairman Position Description

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## **Position Purpose:**

The Lunch Tickets Committee Chairman handles lunch tickets and the raffle drawing for the branch. This position is a “Sub-Job” of the Assistant Treasurer.

## **Branch 62 Unique Responsibilities:**

- Before branch luncheon, instead of attending the officers’ meeting, collect the branch’s raffle money from those who want to participate, and distribute raffle tickets; half the money goes to our treasury, half to 1, 2 or 3 prizes, drawn before luncheon starts.
- Run the drawing with the Big Sir.
- Report the funds collected to the Treasurer.

## **SIR Leader Expectations, Skills and Knowledge Required.**

- Can handle cash and account system.

## **Tools Needed:**

- Has Email capable sending and receiving large attachments.

*(10/7/2020 Branch 62)*